

Robert W. Ward, President & CEO - 2010 3rd Quarter Expense Report

October 1, 2010 to December 31, 2010

Date	Purpose	Cost
05-Oct-10	Trip to Kenora Area Office for meetings with staff	
	Accommodation	\$106.22
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$56.00
	Other	\$0.00
	Total	\$162.22

Summary of Expenses

Accommodation	\$106.22
Hospitality	\$0.00
Meals	\$0.00
Transportation	\$56.00
Other	\$0.00
Total Expenses (Q3 - 2010/11)	\$162.22

Signature:

Date:

Robert W. Ward, President & CEO - Addendum to 2010 3rd Quarter Expense Report

This addendum contains expenses incurred in the 2nd quarter of FY10 that have been submitted in the 3rd quarter

Date

Purpose

Cost

20-Sep-10 to 24-Sep-10

Trip to Kelowna for attendance at the Association of Legal Aid Plans of Canada Annual Conference	
Accommodation	\$810.22
Hospitality	\$0.00
Meals	\$37.50
Transportation	\$90.00
Other	\$0.00
Total	\$937.72

Summary of Expenses

Accommodation	\$810.22
Hospitality	\$0.00
Meals	\$37.50
Transportation	\$90.00
Other	\$0.00
Total Expenses (Q3 - 2010/11)	\$937.72

MONTHLY EXPENSE CLAIM

RECEIVED
OCT 13 2010
PRINTING DEPT.

NAME	Robert W. Ward, President and CEO												
	DATE	DETAILED DESCRIPTION OF EXPENSE (Include Purpose, Place, # of people, Names & Titles)	EXP CODE	COST CENTRE	HOTEL	HOSPITALITY	MEALS	TRANSPORT	OTHER	KMS		AMOUNT	
										S \$0.40	N \$0.41		
	9/20/10	Kelowna Cabs (attendance at the Association of Legal Aid Plans of Canada Annual Conference)	61100	891000				50				50.00	
	9/22/10	Delta Grand Okanagan Hotel	61100	891000	525.74							525.74	
	9/24/10	The Coast Coal Harbour Hotel, Vancouver, BC (attendance at the Federal/Provincial/Territorial meeting)	61100	891000	340.44							340.44	
	9/24/10	The Coast Coal Harbour Hotel, Vancouver, BC (meal allowance)	61100	891000			37.36					37.36	
	9/24/10	Black Top Cabs, Vancouver, BC	61100	891000				40				40.00	
<p>Meals Sept. 21st Maximum breakfast allowance = \$8.75 Meals Sept. 22nd Maximum allowance for breakfast & lunch = \$28.75 Reimbursement of \$55.82 made to LAO</p>													
										TOTAL KMS	0	0	
										SUBTOTAL			993.54
										(LESS ADVANCE)			0.00
										TOTAL			993.54

See receipt

\$469.78

\$37.50

74.16

By signing this expense claim it is understood that the supervisor and/or manager who approves this claim have read and understand the Legal Aid Ontario's Travel, Meal and Hospitality Expenses Policy. The supervisor and/or manager who approves this expense claim it is in compliance with the policy.
NOTE: TO VALIDATE EACH ALL ORIGINAL RECEIPTS WITH YOUR CLAIM BY THE 15th OF MONTH FOLLOWING THE MONTH THE EXPENSES WERE INCURRED.

FOR PROVINCIAL OFFICE USE

APPROVED: Oct 13/10 DATE

SIGNATURE: [Signature] TITLE

CERTIFIED CORRECT

CLAIMANT'S SIGNATURE: [Signature]

SUPERVISOR'S SIGNATURE: [Signature]

PAID
OCT 13 2010

160337 KH



Delta Grand Okanagan
1310 Water Street
Kelowna, BC V1Y 9P3

Tel: (250)763-4500 Fax: (250)763-4565

Room : 0806
Folio No. : 80754
Cashier No. : 205
Page No. : 1 of 1

Group Name : Legal Services Society ALAPC Confere

Legal Services Society
Robert Ward
#200- 40 Dundas St West
Toronto, ON M5G2H1
CA

Arrival : 09-20-10
Departure : 09-22-10

Date	Description	Additional Information	Charges	Credits
09-20-10	Room Charge		205.00	
09-20-10	Room HST		24.60	
09-20-10	Room AHRT 2%		4.10	
09-20-10	Room AHRT HST		0.49	
09-21-10	IRD - Breakfast	Room# 0806 : CHECK# 0057327	30.12	
09-21-10	Room Charge		205.00	
09-21-10	Room HST		24.60	
09-21-10	Room AHRT 2%		4.10	
09-21-10	Room AHRT HST		0.49	
09-22-10	IRD - Breakfast	Room# 0806 : CHECK# 0057368	25.84	
09-22-10	Photocopy Charge		1.25	
09-22-10	Misc HST		0.15	
09-22-10	American Express	XXXXXXXXXXXX4009 XX/XX		525.74
Total			525.74	525.74

Subtracted from Accommodations, added to meals.

Balance Due 0.00

GST/HST Summary HST Redemption#: 802833012 RT0001

GST Room	0.00
GST F&B	0.00
GST Other	0.00
HST Room	58.38
HST F&B	5.03
HST Other	0.15
Total	0.00

Guest Signature X _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges.

I have authorized delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$ 75 (Mon-Fri) and \$1.99 (Sat.) credit to my account. (At participating hotels.)

1180 West Hastings Street
Vancouver, BC V6E 4R5
Tel: (604) 697-0202 Fax: (604) 697-0123

Mr Robert W. Ward
40 Dundas Street West
Suite #200
Toronto ON M5G 2H1

Receipt

Invoice date 9/24/2010
Our reference CCC-FC23616 /A
HST Number 101035467 RT0022

Guest **Mr Robert W. Ward** Arrival **9/22/2010** Departure **9/24/2010** Room **1012**

Date	Description	Quantity	Unit Price	Total (CAD)
9/22/2010	Room Charge	1	149.00	149.00
9/22/2010	Municipal Room Tax	1	2.98	2.98
9/22/2010	Harmonized Sales Tax Room	1	18.24	18.24
9/23/2010	Room Charge	1	149.00	149.00
9/23/2010	Municipal Room Tax	1	2.98	2.98
9/23/2010	Harmonized Sales Tax Room	1	18.24	18.24

Total invoice 340.44
Total Paid 0.00
Total Due 340.44

Total HST 36.48

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

1180 West Hastings Street
Vancouver, BC V6E 4R5
Tel: (604) 697-0202 Fax: (604) 697-0123

Mr Robert W. Ward
40 Dundas Street West
Suite #200
Toronto ON M5G 2H1

Receipt

Invoice date 9/24/2010
Our reference CCC-FC23616 /B
HST Number 101035467 RT0022

Guest	Mr Robert W. Ward		Arrival	9/22/2010	Departure	9/24/2010	Room	1012
Date	Description	Quantity	Unit Price			Total (CAD)		
9/22/2010	Room Service Diner 6885	2	0.00			28.00		
9/22/2010	Harmonized Sales Tax Other 6885	1	3.36			3.36		
9/22/2010	Gratuities - Dining Room 6885	1	6.00			6.00		
						Total invoice	37.36	
						Total Paid	0.00	
						Total Due	37.36	
Total HST	3.36							

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

KELOWNA CABS 250-762-2222

5-3312 Appaloosa Road. (1981) LTD. 250-762-4444

Kelowna, BC V1V 2G9    

Date: SEP. 20/10 Amount: 50.00 800-375-9848
GST #102795754 RP

Rec'd From: _____

Driver: SM Car # 15

From: A/P To: DELTA

Driver Cell: _____

Cash Receipt

For prompt, safe and courteous service call...

**Black Top Cabs
& Checker Cabs**

604-683-4567 or 604-731-1111

777 Pacific Street
Vancouver, B.C. V6Z 2R7

Date: 7 4 9 10

\$ 40.00

From: _____

To: A/P

Driver _____ Cab No. _____

Thank You for riding Black Top

GST # 100436724