

Robert W. Ward, President & CEO - 2010 2nd Quarter Expense Report

July 1, 2010 to September 30, 2010

Date	Purpose	Cost
24-Aug-10	Trip to Kelowna to attend Association of Legal Aid Plans of Canada Conference	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation ****	\$754.97
	Other	\$0.00
	Total	\$754.97

****Expense was paid through the LAO Chair's corporate credit card****

31-Aug-10	Lunch meeting with Criminal Lawyers' Association Legal Aid Committee members	
	Accommodation	\$0.00
	Hospitality - 5 people	\$56.25
	Meals	\$0.00
	Transportation	\$0.00
	Other	\$0.00
	Total	\$56.25

08-Sep-10	Trip to Windsor for meeting with Stakeholders	
	Accommodation	\$125.43
	Hospitality	\$0.00
	Meals	\$8.75
	Transportation	\$0.00
	Other	\$0.00
	Total	\$134.18

20-Sep-10	Trips to Kenora Area Office for meetings with staff	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation ****	\$923.26
	Other	\$0.00
	Total	\$923.26

Expense was paid through the VP of the North, Central, and Eastern Region's credit card

Summary of Expenses

Accommodation	\$125.43
Hospitality	\$56.25
Meals	\$8.75
Transportation	\$1,678.23
Other	\$0.00

Total Expenses (Q2 - 2010/11)	\$1,868.66
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Signature: _____ **Date:** _____

MONTHLY EXPENSE CLAIM

Robert W. Ward, President & CEO - Cost Centre 891000													
NAME	DATE	DETAILED DESCRIPTION OF EXPENSE <small>(Include Purpose, Place, # of people, Names & Titles)</small>	EXP CODE	COST CENTRE	HOTEL	HOSPITALITY	MEALS	TRANSPORT	OTHER	KMS		AMOUNT	
										S \$0.40	N \$0.41		
	Aug. 31/10	Lunch Meeting with Criminal Lawyers' Association Legal Aid Committee members	6110			154.95						154.95	
	Sept. 8/10	Hilton Hotel, attendance in Windsor for meetings with stakeholders	6110		125.43							125.43	
	Sept. 8/10	Hilton Hotel, Windsor, dinner allowance breakfast	6110				28.56					28.56	
		\$98.70 reimbursement made to LAO re: max allowance for lunch x 5 people										0.00	
		\$19.81 reimbursement made to LAO re: max allowance for breakfast										0.00	
												0.00	
												0.00	
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												0.00	
												0.00	
												0.00	
												0.00	
										TOTAL KMS	0	0	0.00
										SUBTOTAL		308.94	
										(LESS ADVANCE)		0.00	
										TOTAL		308.94	

**** By signing this expense claim it is understood that the supervisor and/or manager who approves this claim have read and understands Legal Aid Ontario's Travel, Meal and Hospitality Expenses Policy. The supervisor and/or manager acknowledges that by signing this expense claim it is in compliance with the policy.**
NOTE: PLEASE ATTACH ALL ORIGINAL RECEIPTS WITH YOUR CLAIM BY THE 15th OF MONTH FOLLOWING THE MONTH THE EXPENSES WERE INCURRED.

FOR PROVINCIAL OFFICE USE

APPROVED Sept 15/10 DATE

Ghair TITLE

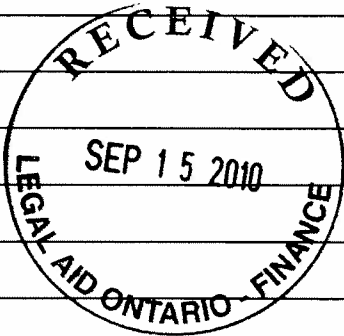
CERTIFIED COPY

CLAIMANT'S SIGNATURE [Signature]

SUPERVISOR'S SIGNATURE** Sept 10/10 DATE

PAID SEP 20 2010

158982





277 Riverside Drive West • Windsor, ON N9A 5K4
 Phone (519) 973-5555 • Fax (519) 973-1600
 Reservations
 www.hilton.com or 1 800 HILTONS

Name & Address

WARD, ROBERT
 40 DUNDAS STREET WEST
 TORONTO, ON M5G2C2

Room 1815/D2RP
 Arrival Date 9/7/2010 10:06:00
 Departure Date 9/8/2010

Adult/Child 1/0
 Room Rate 111.00

RATE PLAN L-GC
 HH#
 AL:
 CAR:

CONFIRMATION NUMBER : 3401129183

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DATE	REFERENCE	DESCRIPTION	AMOUNT
9/7/2010	1779870	GUEST ROOM	\$111.00
9/7/2010	1779870	HST - ROOM TAX	\$14.43
9/8/2010	1779993	AX *4009	(\$125.43)
		** BALANCE **	\$0.00
EXPENSE REPORT SUMMARY			
	10 00:00:00	STAY TOTAL	
ROOM & TAX		\$125.43	\$125.43
DAILY TOTAL		\$125.43	\$125.43
TAX SUMMARY			
ROOM & TAX	CHARGE TOTAL	HST	
TOTAL PAID	\$111.00	\$14.43	
	\$111.00	\$14.43	

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ACCOUNT NO. AX *4009

CARD MEMBER NAME WARD, ROBERT

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

DATE OF CHARGE 9/7/2010 10:57:00P FOLIO NO./CHECK NO. 364745

AUTHORIZATION 52 INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -125.43

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MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT





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Name & Address

WARD, ROBERT
 40 DUNDAS STREET WEST
 TORONTO, ON M5G2C2

Room 1815/D2RP
 Arrival Date 9/7/2010 10:06:00
 Departure Date 9/8/2010

Adult/Child 1/0
 Room Rate

RATE PLAN L-GC
 HH#
 AL:
 CAR:

CONFIRMATION NUMBER : 3401129183

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DATE	REFERENCE	DESCRIPTION	AMOUNT
9/8/2010	1779981	*ROOM SERVICE	\$28.56
9/8/2010	1779992	AX *4009	(\$28.56)
		** BALANCE **	\$0.00
EXPENSE REPORT SUMMARY			
		10 00:00:00 STAY TOTAL	
FOOD & BEVERAGE		\$28.56	\$28.56
DAILY TOTAL		\$28.56	\$28.56

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ACCOUNT NO.
AX *4009

CARD MEMBER NAME
WARD, ROBERT

ESTABLISHMENT NO. & LOCATION

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

DATE OF CHARGE 9/8/2010 7:11:00AM

FOLIO NO./CHECK NO. 364745

AUTHORIZATION 56 INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -28.56

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MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT



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S. L. Pers*

**Queen & Beaver
Public House**
35 Elm Street
Toronto, Ontario

MEX
Type : PreAuth
Card Number : xxxxxxxxxxx4009
Date : 08/31/2010 02:17:39 PM
Reference # : 66144420 0010013240 S
Check : 44448
Server Name : Erin
Table : 20
Approval # : 566155

Sub Total: \$129.95
Tip: \$ 25
Total: \$ _____

00 Approved - Thank You 025

* Customer Copy *

**Queen & Beaver
Public House**

35 Elm Street
Toronto, Ontario
Tel: 647-347-2712
Check #: 44448

Server: Erin Date: 08/31/2010
Table: 20 Time: 14:14
Client: 5

2 Burger & Chips 34.00
3 Fish & Chips 51.00
4 Cran Soda 12.00
1 Coke 3.00
5 Coffee 15.00

SUB-TOTAL: 115.00
TOTAL TAXES : 14.95

TOTAL: 129.95

Throughout history, the pub has
been the place for people to
relax, to celebrate, to mourn,
to talk, to drink, and to eat.
This is tradition and we love it.

The Queen and Beaver Public House

** CUSTOMER/CLIENT **

HILTON WINDSOR
277 RIVERSIDE DRIVE
WINDSOR, ON
N9A 5K4

MER/MAR #: 9300907491
TERM #: 04129000
DATE: 08/09/10 HR: 07:11
AUTH#: 56 TRANS#: 10002
B/L#: 1044

CARD/CARTE: AX SW/GL
NO.: *****54009
PURCHASE
ACHAT

AMT/MONT: \$28.56