

John Liston, (Board Member) - 2015/16 1st Quarter Expense Report
 April 1, 2015 to June 30, 2015

Date	Purpose	Cost
07-Apr-15	Preparation for Board Succession Committee	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$0.00
	Other	\$375.00
	Total	\$375.00
09-Apr-15	Travel from London to attended Board meeting and Succession Committee meeting. Booked accommodation for the night.	
	Accommodation	\$239.08
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$80.00
	Other	\$375.00
	Total	\$694.08
10-Apr-15	Attended Board meeting and Succession Committee meeting. Travel from Toronto to London.	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$80.00
	Other	\$375.00
	Total	\$455.00
20-May-15	Preparation & Teleconference for Board Meeting	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$0.00
	Other	\$0.00
	Total	\$0.00
15-Jun-15	Preparation for Board Meeting and Charter Challenge reading materials.	
	Accommodation	\$0.00
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$0.00
	Other	\$750.00
	Total	\$750.00
18-Jun-15	Traveled to Toronto to attend Mental Health Court & attended Board meeting. Booked accommodation at Double Tree Hotel.	
	Accommodation	\$317.84
	Hospitality	\$0.00
	Meals	\$0.00
	Transportation	\$80.00
	Other	\$375.00
	Total	\$772.84

19-Jun-15

Traveled to Toronto to attend Board meeting and Strategic Planning meeting.

Accommodation	\$0.00
Hospitality	\$0.00
Meals	\$0.00
Transportation	\$80.00
Other	\$375.00
Total	\$455.00


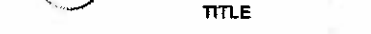
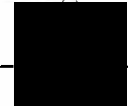

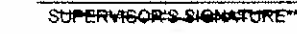
Summary of Expenses

Accommodation	\$556.92
Hospitality	\$0.00
Meals	\$0.00
Transportation	\$320.00
Other	\$2,625.00
Total Expenses (Q1 - 2015/16)	\$3,501.92

Signature:

Date:

MONTHLY EXPENSE CLAIM

NAME	DATE	DETAILED DESCRIPTION OF EXPENSE <small>(Include Purpose, Place, # of people, Names & Titles)</small>	EXPENSE CODE	COST CENTRE	PROJECT	PROGRAM	DUTY COUNSEL CODE	HOTEL	HOSPITALITY	MEALS	TRANSPORT	OTHER	KMS		AMOUNT	
													S \$0.40	N \$0.41		
JOHN LISTON	APR 7/15	PREPARATION FOR BOARD + SUCCESSION COMMITTEE													375.00	1.0
	APR 9/15	SUCCESSION MTO + BOARD MTO													375.00	
	APR 10/15	BD MTO + SUCCESSION MTO													375.00	
	APR 9/15	TRAVEL TO TORONTO FROM LOWDOWN									200km			80.00	0.00	
	APR 10/15	TRAVEL FROM TORONTO TO LOWDOWN									200km			80.00	0.00	
	APR 9/15	HOTEL - TORONTO						✓							138.08	
		65710 - \$1,125.00		892000											0.00	
		61110 - 399.08													0.00	
															0.00	
<p>** By signing this expense claim it is understood that the supervisor and/or manager who approves this claim have read and understands Legal Aid Ontario's Travel, Meal and Hospitality Expenses Policy. The supervisor and/or manager acknowledges that by signing this expense claim it is in compliance with the policy.</p> <p>NOTE: PLEASE ATTACH ALL ORIGINAL RECEIPTS WITH YOUR CLAIM BY THE 15th OF MONTH FOLLOWING THE MONTH THE EXPENSES WERE INCURRED.</p>												SUBTOTAL		0.00		
												(LESS ADVANCE)				
												TOTAL		0.00		
<p>FOR PROVINCIAL OFFICE USE</p> <p>APPROVED  DATE April 13/15</p> <p>TITLE </p>												<p>CERTIFIED </p> <p>APPROVED </p> <p>DATE </p> <p>SUPERVISOR'S SIGNATURE "Chair"</p>		<p>\$1524.08</p>		

MONTHLY EXPENSE CLAIM

JOHN LISTON

DATE	DETAILED DESCRIPTION OF EXPENSE (Include Purpose, Place, # of people, Names & Times)	EXPENSE CODE	COST CENTRE	PROJECT	PROGRAM	DUTY COUNSEL CODE	HOTEL	HOSPITALITY	MEALS	TRANSPORT	OTHER	KARS		AMOUNT
												S \$0.40	N \$0.41	
May 20/15	Reparation + Tele conference mtg (3 hrs)													0.00
June 14/15	SUCCESSION PLANNING MTG PREP + TELECONFERENCE (2 HRS)													0.00
June 18/15	TRAVEL TO TORONTO											200		80.00
June 18/15	Hotel Toronto		65710											892.00
June 18/15	MENTAL HEALTH COURT + BD MTG		61110											477.84
June 15/15	BD MTG PREP													375.00
June 19/15	BD MTG + SESSON STRAT PLAN													375.00
June 25/15	SUCCESSION PLANNING PREP + MTG (1 HR)													0.00
June 19/15	TRAVEL TORONTO TO KENNEDY											200		80.00
June 15/15	READING CHARTER CHALLENGE (PREP FOR BD) (1 HR)													375.00

PAID
JUL 13 2015

#252097

* By signing this expense claim it is understood that the supervisor and/or manager who approves this claim have read and understands Legal Aid Ontario's Travel, Meal and Hospitality Expenses Policy. The supervisor and/or manager acknowledges that by signing this expense claim it is in compliance with the policy.

NOTE: PLEASE ATTACH ALL ORIGINAL RECEIPTS WITH YOUR CLAIM BY THE 15th OF MONTH FOLLOWING THE MONTH THE EXPENSES WERE INCURRED.

APPROVED
June 29/15
DATE
Chair
TITLE

CERTIFIED
June 25/15
DATE
SUPERVISOR'S SIGNATURE**
TOTAL 1977.84
SUBTOTAL 1977.84
(LESS ADVANCE) 0.00

477.84