

Request for an expert/other service provider

Date of request:
(YYYY-MM-DD)

1. Requestor information

1.1 Lawyer info

Name:

Solicitor #:

Phone #:

Fax #:

Email:

1.2 Client info

Name:

Certificate #:

Issuing area office:

2. Request information

1. Name of expert, specialization and qualifications:

2. Reason expert required

Client's defence

Sentencing (client has already been found guilty OR has pled guilty)

3. Facts leading to client's arrest (synopsis):

4. The theory of defence and how the expert's services will support the defence:

5. Services to be provided by the expert:

6. Estimate of cost including the number of hours and hourly rate:

Note: Specific prior authorization is required in all cases for expert to attend court and give evidence.

7. Other expert expenses (court attendance, travel/mileage, hotel, airfare, etc.). Please provide details and estimated cost(s):

For more information on *General Policies on Experts*, see the *Legal Aid Ontario Disbursements Handbook*.

For assistance in completing this form, please contact the Lawyer Service Centre at 1-866-979-9934 (toll-free)

Please submit the completed form through *Legal Aid Online* using electronic document submission or LAOfax process.

Personal information in this form is collected under the authority of section 84 of the *Legal Aid Services Act* and is used in the general administration of the payment of lawyers accounts including: case management, application of block fees and tariff, discretion, reviews, disbursement authorization, expedite requests, late billing, hard cap, and recoveries; and, is used in the panel management of lawyers including investigations, panel suspension, and panel removal. Questions about this collection should be directed to the FIPPA coordinator, 40 Dundas Street West, Suite 200, Toronto, ON, M5G 2H1, 416-979-1446 or 1-800-668-8258.

Save form

Print form

Reset form